

Date: 22.02.2022**Sub:** Document verification of candidates for selection of Vidyut Sahayak Junior Assistant for MGVCL.

This has reference to online application of the candidates for the post of Vidyut Sahayak Junior Assistant for MGVCL in view of advertisement dtd. 26.12.2019. A computer based test was conducted on dt. 09.12.2020 and dt. 10.12.2020 at various examination centres of Gujarat. The result of the said examination was published on company website on dt. 09.03.2021. As per the merit order and roster requirement, following candidates are hereby called for document verification scheduled at:

Venue: 3rd Floor, HR Department, Corporate Office, - MGVCL - Vadodara.
Add: Sardar Patel Vidyut Bhavan, Race Course, Vadodara, Gujarat - 390007

Date: On or before 24.02.2022**Time:** 11.00 am

Application No	Roll No.	Marks
55040273	208331	57.102840
55005120	209532	57.000000
55009303	216334	57.000000
55023712	213283	56.963740
55021901	217131	56.838420

Candidates are requested to bring following documents for verification in original and also submit a self-attested or a true copy of the same:

- Online application form along with two recent passport size photographs affixed on the application form.
- Attested copy of
 - School Leaving Certificate.
 - Mark sheets of final year of Graduation/or last two Semesters of Graduation Certificate issued by College/University.
 - Certificate from the institute/ university mentioning percentage marks obtained in case grading system is in place.
 - Degree Certificate.
 - Caste (SC/ST/SEBC/EWS) Certificate/Disability Certificate (if applicable). Valid Caste (Roster Category) Certificate of Reserved category of Gujarat State only will be considered.
- In case of SEBC category candidates, valid non-creamy layer certificate issued in Gujarati – પરિશિષ્ટ – “ક”/ પરિશિષ્ટ – “ઝ” (ગુજરાતી) by the Competent Authority of Gujarat State shall be submitted.
- In case of EWS category candidates, valid certificate as per Resolution No. EWS/122019/45903/A dtd. 23.01.2019 and dt. 25.01.2019 prescribed format (in English : Annexure – KH” or in Gujarati - પરિશિષ્ટ – “ઞ” in issued by the Competent Authority of Gujarat State shall be submitted.

5. In case of Physically Handicapped Candidates, Valid Certificate of Civil Surgeon shall be submitted (showing % of Disability).
6. In case of Ex. Armed force Personnel, necessary certificate issued by an appropriate authority shall be submitted.
7. In case of Dependent of Retired Employee, Relieving Order or Certificate issued to the employee shall be submitted.
8. In case of Widow Applicant, copy of death certificate of the deceased husband shall be submitted.
9. NOC from present employer (If applicable).
10. Domicile certificate, if applicable.
11. Online fee payment receipt.
12. Identification Proof (Voter ID/ Pan Card/Aadhaar Card/Driving License etc).
13. Residential Address Proof (Electricity Bill/Telephone Bill/Ration Card, Aadhaar Card or any other document issued by Government).

It is requested to provide leading documents for conversion of grades or other parameters in percentage in marks secured in final year of graduation. As per advertisement, candidates who have completed "Full time B.A., B. Com., B.Sc., B.C.A. and B.B.A. in regular mode from recognized University duly approved by UGC with minimum 55% in final year are eligible."

After document verification, candidates who fulfil the eligibility criteria shall only be considered for selection.

Being called for document verification does not entail any lien for appointment to the post of Vidyut Sahayak Junior Assistant.

The candidates shall also be conveyed through letter which is under issuance.

All the candidates are requested to remain present for document verification process.

**Sd/-
Addl. General Manager (HR)**