

	<u>Gujarat Urja Vikas Nigam Limited</u>		
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	CIN U40109GJ2004SGC045195	An ISO 9001:2015 Certified Company Phone: 0265-2311797, Fax No. 0265-2327483	
No:GUVNL/HR/731		Date:16/05/2024	

CIRCULAR

To,

The Managing Director Gujarat State Electricity Corporation Ltd., Corporate Office, <u>VADODARA.</u>	The Managing Director Gujarat Energy Transmission Corporation Ltd., Corporate Office, <u>VADODARA.</u>
The Managing Director Madhya Gujarat Vij Company Limited, Corporate Office, <u>VADODARA.</u>	The Managing Director Dakshin Gujarat Vij Company Limited, Corporate Office, <u>SURAT.</u>
The Managing Director Paschim Gujarat Vij Company Limited, Corporate Office, <u>RAJKOT</u>	The Managing Director Uttar Gujarat Vij Company Limited, Corporate Office, <u>MEHSANA.</u>

SUB: Promoting Ease of Doing & Ease of Living

GUVNL and Subsidiary companies have taken number of initiatives in order to promote automation of existing process and procedures to enhance operational efficiency. Some of the existing processes after automation has improved the efficiency / productivity eliminating the need of cumbersome manual interventions. Such Initiatives has highlighted that GUVNL and subsidiary companies are fostering the culture of continuous improvement and focuses on solving the problems more creatively to the communities they serve.

GUVNL and Subsidiary companies are committed to further streamlining the existing processes to promote ease of living and ease of doing. In accordance to same, GUVNL is pleased to announce one more initiative for inviting the suggestions to promote **“EASE OF LIVING”** and **“EASE OF DOING BUSINESS”**.

All the employees in GUVNL and Group companies are invited to submit their suggestions towards any of the two-mentioned area on the portal <https://eodb.guvnl.com/login.php> The portal will be active from 16th May 2024 onwards. Employees can login from their existing E–Urja User ID & Password. Suggestions under any of the category mentioned in the portal can be submitted by all the employees of GUVNL and Subsidiary Companies. These suggestions received on the portal shall be submitted to respective HODs by the nodal officer at the corporate office not below the cadre of DGM(HR) before 02nd of the Month. The nodal officer will further co-ordinate with respective HODs for suitability of the suggestions submitted by employee and if the suggestion is suitable for implementation / can be explored for implementation, the same shall be accepted and updated in the portal before 10th of every month. The same process shall be repeated every month and progress of accepted

suggestions shall also be reviewed by the nodal officer from time to time and shall be updated to GUVNL.

On successful acceptance of the suggestion by the HOD, the employee will be recognised for his/her contributions and will be awarded with a certificate for championing the contributions signed by MD, GUVNL and respective MDs of the company. The officers / employees will be felicitated on 26th January or 15th August.

In order to publicise this initiative widely, it is directed that all the offices may have standee / banner for employees to be aware about this initiative.

GUVNL and group companies are eagerly anticipating participation from all the officers and employees towards **“EASE OF LIVING”** and **“EASE OF DOING BUSINESS”** to promote innovation that propels us to lead the next power sector reforms.

(J.T.Ray)
General Manager (HR)

C.f.w.c.to:-

- 1) PS to MD, GUVNL.
- 2) PS to Dir (Admin.), GUVNL.
- 3) PS to Dir (Tech.)/(Fin.), GUVNL
- 4) CE (Tech), GM (F&A)/ (Comm.)/(RE), CFM(PT), AGM (IT), GUVNL.
- 5) HR Head of all subsidiaries companies.